

To the Honorable Council City of Norfolk, Virginia

Manager

October 23, 2012

From:

John M. Keifer, Director of Public Works

VDOT FY2013 Revenue Subject:

**Sharing Program** 

Reviewed: Ronald H. Williams, Jr., Assistant City

Ward/Superward: 1,2,4,6,7

Approved:

Marcus D. Jones, City Manager

**Item Number:** 

R-14

Recommendation: Adopt Ordinance

Applicant: II.

City of Norfolk

#### **Description** III.

This agenda item is an ordinance to approve the City/State Standard Project Administration Agreement between the Virginia Department of Transportation (VDOT) and the City of Norfolk for the following projects:

- 1. Meadowbrook Bridge (North Shore Rd) Improvements
- 2. Algonquin Bridge (North Shore Rd) Improvements
- 3. Orange Avenue Street Improvements
- 4. Killam Avenue (38<sup>th</sup> to 46<sup>th</sup>) Pedestrian and Bicycle Improvements
- 5. Military Highway Feeder Road Pedestrian Improvements

#### IV. **Analysis**

- Meadowbrook Bridge (North Shore Road) Improvements
  - o The project will improve rehabilitate, and repair the existing bridge which was originally constructed in 1979.
- Algonquin Bridge (North Shore Road) Improvements
  - The project will improve the existing bridge which was originally constructed in 1979.

- Orange Avenue Street Improvements
  - o The project is for street and drainage improvements to Orange Avenue between Phillip Avenue and 1st View Avenue. Improvements will include new curb and gutter, sidewalk, pavement, and storm water infrastructure.
- Killam Avenue (38<sup>th</sup> to 46<sup>th</sup> Street) Pedestrian and Bicycle Improvements
  - O The project will improve sidewalks, curb and gutter, and provide new pavement markings to accommodate bicyclists.
- Military Highway Feeder Road Pedestrian Improvements
  - o The project is for pedestrian improvements to the feeder road of Military Highway from the former Grate Steak restaurant to the entrance of Poplar Hall Park.

#### **Financial Impact** ٧.

• Funding participation of the City's share of these projects, in the amount of up to \$2,600,000, will come from funds appropriated in the FY13 Capital Improvement Program.

## Cost Breakdown

Project	VDOT FY13 Revenue Sharing	Required Total City Match	Total Funding
Meadowbrook Bridge (on North Shore Road) Improvements	\$750,000	\$750,000	\$1,500,000
Algonquin Bridge (on North Shore Road) Improvements	\$750,000	\$750,000	\$1,500,000
Orange Avenue Street Improvements	\$600,000	\$600,000	\$1,200,000
Killam Avenue (38th St. to 46th St.) Pedestrian and Bicycle Improvements	\$200,000	\$200,000	\$400,000
Military Highway Feeder Road Pedestrian Improvements	\$300,000	\$300,000	\$600,000
Totals:	\$2,600,000	\$2,600,000	\$5,200,000

#### VI. **Environmental**

N/A

# VII. Community Outreach/Notification

Coordination with Civic Leagues and businesses will occur prior to construction on all of these projects.

# VIII. Board/Commission Action

N/A

# IX. Coordination/Outreach

This letter has been coordinated with the City Attorney's Office.

Supporting Material from the Department of Public Works:

- Ordinance
- Project Executive Summaries

Form and Correctness Approval:

Office of the City Attorney

DEPT.

to Augustian D

Contents Approved:

NORFOLK, VIRGINIA

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund form which it is drawn and not appropriated for any other purpose.

\$5,200,000.00 Va

Various Account 10/5/12

BCM

# ORDINANCE No.

REQUESTING THE VIRGINIA ORDINANCE AN ESTABLISH DEPARTMENT OF TRANSPORTATION TO **ORANGE AVENUE** STREET PROJECTS FOR THE THE KILLAM AVENUE PEDESTRIAN IMPROVEMENTS, IMPROVEMENTS, THE MILITARY AND BICYCLE HIGHWAY FEEDER ROAD PEDESTRIAN IMPROVEMENTS, ALGONOUIN BRIDGE IMPROVEMENTS, AND THE APPROVING IMPROVEMENTS; MEADOWBROOK BRIDGE COMMONWEALTH AGREEMENT WITH THE VIRGINIA, DEPARTMENT OF TRANSPORTATION; AND THE AUTHORIZING APPROPRIATING AND TOTAL SUM OF EXPENDITURE OF THE SUBJECT TO AND IN ACCORDANCE \$5,200,000.00, CONDITIONS OF THE THE TERMS AND WITH AFORESAID AGREEMENT.

WHEREAS, the City of Norfolk (the "City") desires that the Virginia Department of Transportation ("VDOT") establish the following projects: The Orange Avenue Street Improvements Project; The Killam Avenue Pedestrian and Bicycle Improvements Project (38<sup>th</sup> Street to 46<sup>th</sup> Street); The Military Highway Feeder Road Pedestrian Improvements Project; The Algonquin Bridge (on North Shore Road) Improvements Project; and The Meadowbrook Bridge (on North Shore Road) Improvements Project; and

WHEREAS, in accordance with VDOT procedures, in order for VDOT to program Revenue Sharing projects in the City of

Norfolk, it is necessary that a request for the establishment of each such project be made by the City; now, therefore,

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That the Council hereby requests that VDOT establish the following projects: The Orange Avenue Street Improvements Project; The Killam Avenue Pedestrian and Bicycle Improvements Project (38<sup>th</sup> Street to 46<sup>th</sup> Street); The Military Highway Feeder Road Pedestrian Improvements Project; The Algonquin Bridge (on North Shore Road) Improvements Project; and The Meadowbrook Bridge (on North Shore Road) Improvements Project in the City of Norfolk.

Section 2:- That the Agreement for the aforesaid projects between the City and VDOT, a copy of which is attached hereto as Exhibit A, is hereby approved.

Section 3:- That the sum of \$5,200,000.00, is hereby appropriated and authorized to be expended in accordance with the terms and conditions of the aforesaid Agreement.

Section 4:- That the City Manager and the other proper officers of the City are authorized to execute the Agreement on behalf of the City and to do all things necessary and proper to carry out its terms.

Section 5:- That the City Manager, with the advice and counsel of the City Attorney, is further authorized to correct, amend or revise the Agreement as may be necessary to carry out the intent of the Council as expressed in this ordinance.

Section 6:- That this ordinance is in effect from and after its adoption.



# STANDARD PROJECT ADMINISTRATION AGREEMENT State-aid Projects

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Project Number	UPC	Local Government
U000-122-R60	102716	
U000-122-R61	102717	
U000-122-R57	102712	Norfolk City
U000-122-R59	102713	
0013-122-R59	102714	

THIS AGREEMENT, made and executed in triplicate this \_\_\_\_\_ day of \_\_\_\_\_\_\_, 2012, by and between the City of Norfolk, Virginia, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT.

WHEREAS, the LOCALITY has expressed its desire to administer the work described in Appendix A, and such work for each improvement shown is hereinafter referred to as the Project; and

WHEREAS, the funds shown in Appendix A have been allocated to finance the Project(s) and the funding currently allocated or proposed for the project(s) does not include Federal-aid Highway funds; and

WHEREAS, both parties have concurred in the LOCALITY's administration of the phase(s) of work for the respective Project(s) listed in Appendix A in accordance with applicable federal, state and local laws and regulations.

NOW THEREFORE, in consideration of the mutual premises contained herein, the parties hereto agree as follows:

## 1. The LOCALITY shall:

- a. Be responsible for all activities necessary to complete the noted phase(s) of each Project shown in Appendix A, except for activities, decisions, and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties.
- b. Receive prior written authorization from the DEPARTMENT to proceed with the project.
- c. Administer the project(s) in accordance with guidelines applicable to Locally Administered Projects as published by the DEPARTMENT.
- d. Provide certification by a LOCALITY official of compliance with applicable laws and regulations on the **State Certification Form for State Funded Projects** or in another manner as prescribed by the DEPARTMENT.
- e. Maintain accurate and complete records of each Project's development of all expenditures and make such information available for inspection or auditing by the

DEPARTMENT. Records and documentation for items for which reimbursement will be requested shall be maintained for not less than three (3) years following acceptance of the final voucher on each Project.

- f. No more frequently than monthly, submit invoices with supporting documentation to the DEPARTMENT in the form prescribed by the DEPARTMENT. The supporting documentation shall include copies of related vendor invoices paid by the LOCALITY and also include an up-to-date project summary and schedule tracking payment requests and adjustments.
- g. Reimburse the DEPARTMENT all Project expenses incurred by the DEPARTMENT if due to action or inaction solely by the LOCALITY the project becomes ineligible for state reimbursement, or in the event the reimbursement provisions of Section 33.1-44 or Section 33.1-70.01 of the Code of Virginia, 1950, as amended, or other applicable provisions of state law or regulations require such reimbursement.
- h. On Projects that the LOCALITY is providing the required match to state funds, pay the DEPARTMENT the LOCALITY's match for eligible Project expenses incurred by the DEPARTMENT in the performance of activities set forth in paragraph 2.a.
- i. Administer the Project in accordance with all applicable federal, state, and local laws and regulations. Failure to fulfill legal obligations associated with the project may result in forfeiture of state-aid reimbursements
- j. If legal services other than that provided by staff counsel are required in connection with condemnation proceedings associated with the acquisition of Right-of-Way, the LOCALITY will consult the DEPARTMENT to obtain an attorney from the list of outside counsel approved by the Office of the Attorney General. Costs associated with outside counsel services shall be reimbursable expenses of the project.
- k. For Projects on facilities not maintained by the DEPARTMENT, provide, or have others provide, maintenance of the Project upon completion, unless otherwise agreed to by the DEPARTMENT.

## 2. The DEPARTMENT shall:

- a. Perform any actions and provide any decisions and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties.
- b. Upon receipt of the LOCALITY's invoices pursuant to paragraph 1.f, reimburse the LOCALITY the cost of eligible Project expenses, as described in Appendix A. Such reimbursements shall be payable by the DEPARTMENT within 30 days of an acceptable submission by the LOCALITY.
- c. If appropriate, submit invoices to the LOCALITY for the LOCALITY's share of eligible project expenses incurred by the DEPARTMENT in the performance of activities pursuant to paragraph 2.a.

- d. Audit the LOCALITY's Project records and documentation as may be required to verify LOCALITY compliance with applicable laws and regulations.
- e. Make available to the LOCALITY guidelines to assist the parties in carrying out responsibilities under this Agreement.
- 3. Appendix A identifies the funding sources for the project, phases of work to be administered by the LOCALITY, and additional project-specific requirements agreed to by the parties. There may be additional elements that, once identified, shall be addressed by the parties hereto in writing, which may require an amendment to this Agreement.
- 4. If designated by the DEPARTMENT, the LOCALITY is authorized to act as the DEPARTMENT's agent for the purpose of conducting survey work pursuant to Section 33.1-94 of the Code of Virginia, 1950, as amended.
- 5. Nothing in this Agreement shall obligate the parties hereto to expend or provide any funds in excess of funds agreed upon in this Agreement or as shall have been included in an annual or other lawful appropriation. In the event the cost of a Project is anticipated to exceed the allocation shown for such respective Project on Appendix A, both parties agree to cooperate in providing additional funding for the Project or to terminate the Project before its cost exceeds the allocated amount, however the DEPARTMENT and the LOCALITY shall not be obligated to provide additional funds beyond those appropriated pursuant to an annual or other lawful appropriation.
- 6. Nothing in this agreement shall be construed as a waiver of the LOCALITY's or the Commonwealth of Virginia's sovereign immunity.
- 7. The Parties mutually agree and acknowledge, in entering this Agreement, that the individuals acting on behalf of the Parties are acting within the scope of their official authority and the Parties agree that neither Party will bring a suit or assert a claim against any official, officer, or employee of either party, in their individual or personal capacity for a breach or violation of the terms of this Agreement or to otherwise enforce the terms and conditions of this Agreement The foregoing notwithstanding, nothing in this subparagraph shall prevent the enforcement of the terms and conditions of this Agreement by or against either Party in a competent court of law.
- 8. The Parties mutually agree that no provision of this Agreement shall create in the public, or in any person or entity other than parties, rights as a third party beneficiary hereunder, or authorize any person or entity, not a party hereto, to maintain any action for, without limitation, personal injury, property damage, breach of contract, or return of money, or property, deposit(s), cancellation or forfeiture of bonds, financial instruments, pursuant to the terms of this of this Agreement or otherwise. Notwithstanding any other provision of this Agreement to the contrary, unless otherwise provided, the Parties agree that the LOCALITY or the DEPARTMENT shall not be bound by any agreements between the either party and other persons or entities concerning any matter which is the subject of this Agreement, unless and until the LOCALITY or the DEPARTMENT has, in writing, receive a true copy of such agreement(s) and has affirmatively agreed, in writing, to be bound by such Agreement.

9. This agreement may be terminated by either party upon 30 days advance written notice. Eligible Project expenses incurred through the date of termination shall be reimbursed in accordance with paragraphs 1.f, 1.g, and 2.b, subject to the limitations established in this Agreement and Appendix A. Upon termination and unless otherwise agreed to, the DEPARTMENT shall retain ownership of plans, specifications, and right of way for which state funds have been provided, unless all state funds provided for the Project have been reimbursed to the DEPARTMENT by the LOCALITY, in which case the LOCALITY will have ownership of the plans, specifications, and right of way.

THE LOCALITY and DEPARTMENT acknowledge and agree that this Agreement has been prepared jointly by the parties and shall be construed simply and in accordance with its fair meaning and not strictly for or against any party.

THE LOCALITY and the DEPARTMENT further agree that should Federal-aid Highway funds be added to the project, this agreement is no longer applicable and shall be terminated. The LOCALITY and the DEPARTMENT mutually agree that they shall then enter into a Standard Project Administration Agreement for Federal-aid Projects.

THIS AGREEMENT, when properly executed, shall be binding upon both parties, their successors, and assigns.

THIS AGREEMENT may be modified in writing by mutual agreement of both parties.

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# VIRGINIA DEPARTMENT OF TRANSPORTATION CITY/STATE STANDARD PROJECT ADMINISTRATION AGREEMENT:

Meadowbrook Bridge (on North Shore Road) Improvements, Project No. U000-122-R60, UPC 102716

Algonquin Bridge (on North Shore Road) Improvements, Project No. U000-122-R61, UPC 102717

Orange Avenue Street Improvements, Project No. U000-122-R57, UPC 102712

Killiam Avenue (38<sup>th</sup> St. to 46<sup>th</sup> St.) Pedestrian and Bicycle Improvements, Project No. U000-122-R59, UPC 102713

Military Highway Feeder Road Pedestrian Improvements, Project No. 0013-122-R59, UPC 102714

I hereby certify that the money required for this agreement is in the City Treasury to the Credit of the fund from which it is to be drawn, and not appropriated for any other purpose.

		, ,	
CP Account (City Share):		<u>Amount:</u>	Contract:
4000 10 3020 5580 (FY13)	(Meadowbrook)	<u>\$750,000</u>	
4000 10 3020 5580 (FY13)	(Algonquin)	<u>\$750,000</u>	
4000 10 4101 5580 (FY13)	(Orange)	\$600,000	<u></u>
4000 10 3031 5580 (FY13)	(Killam)	<u>\$200,000</u>	
4000 10 3031 5580 (FY13)	(Military Hwy)	\$300,000	
Total CP Accounts		\$2,600,000	
SR Account (VDOT Share):		<u>Amount:</u>	Contract:
	(Meadowbrook)	<u>\$750,000</u>	N/A
	(Algonquin)	<u>\$750,000</u>	N/A
	(Orange)	\$600,000	N/A
	(Killam)	\$200,000	N/A
	(Military Hwy)	\$300,000	N/A
Total SR Accounts (	VDOT to reimburse City)	\$2,600,000	
Vender Code <u>VDOTTR010</u>	<u>0</u>		

Director of Finance

Date

IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed as of the day, month, and year first herein written.

CITY	OF NORFOLK, VIRGINIA:	
ATTI	EST:	
City C	Clerk of Norfolk	Assistant City Manager City of Norfolk
CON	TENTS APPROVED:	
Ву:	Director of Public Works City of Norfolk	Date
APPR	ROVED AS TO FORM AND CORF	RECTNESS:
Ву:	Deputy City Attorney	Date
	E: The official signing for the LC rity to execute this agreement.	OCALITY must attach a certified copy of his or her
COM	IMONWEALTH OF VIRGINIA,	DEPARTMENT OF TRANSPORTATION:
Com	nissioner of Highways nonwealth of Virginia rtment of Transportation	Date
Signa	ture of Witness	Date
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Locality Proje	ct Manager Co	ntact info:	Heather Robi	nson (757) 68							
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The projec This projec The Locality of the Depart This is a line Estimated In accorda Revenue S FY 13 Total project	ot is a Revenue ty will continue tment, the local mited funds pro eligible VDOT ance with §33.1 Sharing Funds 3 - \$1,500,000 ect allocations	roted and ma Sharing projet to operate an ty inherently a ject. The Loc expenses are -23.05 of the above consist (\$750,000 Loc	intained in accept and must for dispersion of the following and \$75 an	ordance with \ collow the proce- facility as con- cution of this a esponsible for OT processing la, this project og Fiscal Years 50,000 VDOT)	/DOT's: edures set forth structed. Shou agreement, to r any additional SERP (if appli must be initiate	Urban In the Guide to the design for nake restitution funding in exce cable) and insp	Manual o the Revenue eatures of the p n, either physic ess of pection. Any a	Sharing Prog project be alter ally or moneta \$750 dditional assis	ram. ed by the Loc rily, as require 1,000 tance may res	asty subsequent to project or d by the Department. (if applicable) ult in additional VDOT charg 9, 2015 or the project may b	es. e subject to deallocation. DOT Official

Ornigat Niumbare	U000-122-R61	UPC:	fno	717		Locality:		City of Norfo	1k
Project Number: Project Location ZIP+4:		Locality DU				Locally.		lress (incl ZIP+4): 810 Ur	
							23510-2717		
Project Narrative				- No. 10 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	25:25°	(SLPE vs) vs			
Scope: Rehabilitate	e existing bridge and	add multi-use	e pathway						
	enrole Avenue urberry Lane						,		
ocality Project Manager Co	ontact info: Angela Ricc	(757) 925- 22							
Department Project Coordin	ator Contact Info:	Heather Rob	nson (757) 66	4-7459				<u> </u>	<del></del>
				Project E	stimates	(i) 2512 (i) (i) (i)	ern ter Pavel		
	Preliminar	y Engineering	Right of Way	and Utilities	Const	uction	То	tal Estimated Cost	
Estimated Locality Projec	t Expenses \$7	8,000	\$	0	\$1,41	7,000		\$1,495,000	
Estimated VDOT Project Estimated Total Project		2,000 0,000		i0 i0	\$3, \$1,42	0,000		\$5,000 \$1,500,000	
			`						
於海野港區的技术。	92.62000 (1955) (1956) 	1981 - 103 <u>1</u>	- Proje	ect Cost and	Reimburse	ment 🕬 🦠		Maximum Reimbursement	Estimated Reimbursen
Phase	Estimated Project Costs		s type	Local % Par		Local Sha	ure Amount	(Estimated Cost - Local Share)	Locality (Max. Reimbursement
· Preliminary Engineering	\$80,000		drop down box) e Sharing	Funds 50		\$4(	0,000	\$40,000	VDOT Expenses
			<del> </del>			,	\$0	\$0	
							\$0 \$0	\$0 \$0	
Total PE	\$80,000			0.	o/.		),000 \$0	\$40,000 \$0	
Right of Way & Utilities					76		\$0	\$0 \$0	
Total RW	\$0 \$1,420,000	Povenu	e Sharing	50	.01		\$0 0,000	\$0 \$710,000	
Construction	\$1,420,000	neveilo	e Shaling	0°			\$0	\$0	
Total CN Total Estimated Cost	\$1,420,000 \$1,500,000	1					0,000	\$710,000 \$750,000	\$745,000
Total Estimator Cost						-			
	Total Maxi Estimated Total Reim	mum Reimbu bursement b							\$75 \$74
								or Control and a second field of the control of the second	
				Project F	inancing				Aggregate Allegat
Revenue Sharing	Revenue Sharing			Project F	inancings				
				Project F	inancing				Aggregate Allocat (A+B+C+D+E+I \$1,500,000
Revenue Sharing State Match	Revenue Sharing Local Match								(A+B+C+D+E+
Revenue Sharing State Match \$750,000	Revenue Sharing Local Match \$750,000	VDOT's Local		iřoject Speč Projects Manu	ific Funding	Requireme	nts 3500		(A+B+C+D+E+
Revenue Sharing State Match \$750,000  This project shall be admi	Revenue Sharing Local Match \$750,000  nistered in accordance with succeed and maintained in accordance.	VDOT's Locall cordance with \	y Administered /DOTs:	Project Spec Projects Manu Urban i	ific Funding ıal Manual	Requireme (List App	in <b>ts</b>	or Manual)	(A+B+C+D+E+
Revenue Sharing State Match \$750,000  This project shall be admi The project will be constructed the project is a Revenue This project is a Revenue The Locality will continue	Revenue Sharing Local Match \$750,000  Instered in accordance with sucted and maintained in accordance to operate and maintain the state of the state	VDOT's <u>Locali</u> cordance with \ follow the proce e fac⊞ty as con	y Administered /DOTs: edures set forth structed. Shoul	project Spec Projects Mant Urban In the Guide to d the design fe	ific Funding tal Manual o the Revenue eatures of the	Requirement (List Appropriate Sharing Properties of the Alternative Properties of the Alternativ	ints ropriate Guide gram. red by the Loc	ality subsequent to project co	(A+B+C+D+E+ \$1,500,000
Revenue Sharing State Match \$750,000  This project shall be admi The project will be constructed the Locality will continue of the Department, the local This is a limited funds pro	Revenue Sharing Local Match \$750,000  Instered in accordance with access and maintained in access and must to operate and maintain the lity inherently agrees, by expired. The Locality shall be	VDOT's Locali cordance with \ follow the proce e facility as con ecution of this a responsible for	y Administered /DOTs: edures set forth structed. Shoul agreement, to n any additional i	project Spec Projects Mant Urban i In the Guide to d the design fe nake restitution funding in exce	ific Funding tal Manual o the Revenue eatures of the particulars of the particular o	Requirement (List Appropriate Sharing Proproject be alter ally or monet \$75	opriate Guide gram. red by the Loc arily, as require 0,000	ality subsequent to project or do by the Department.  (if applicable)	(A+B+C+D+E+ \$1,500,000
Revenue Sharing State Match \$750,000  This project shall be admi The project will be constructed to the Locality will continue of the Department, the local This is a limited funds pro	Revenue Sharing Local Match \$750,000  Instered in accordance with sucted and maintained in access a Sharing project and must to operate and maintain the lity inherently agrees, by expired. The Locality shall be expenses are based on Vi	VDOT's Locali cordance with \ follow the proce e facility as con ecution of this a responsible for DOT processing	y Administered /DOT's: edures set forth structed. Shoul agreement, to n any additional i SERP (if apple	project Speci Projects Mant Urban in In the Guide to d the design fe nake restitution funding in exce cable) and insp	ific Funding  Ital  Manual  to the Revenue eatures of the particles of the particles of the particles of the particles of the particles.	Requirement (List Appropriate Sharing Proproject be alter ally or monet \$75 dditional assistance)	opriate Guide gram. red by the Loc arily, as require 0,000 stance may res	ality subsequent to project or of by the Department. (if applicable) suit in additional VDOT charg	(A+B+C+D+E+ \$1,500,000
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Revenue Sharing State Match \$750,000  This project shall be admi The project will be constructed to the Department, the local This is a limited funds pro Estimated eligible VDOT In accordance with \$33.1  Revenue Sharing Funds FY 13 - \$1,500,000	Revenue Sharing Local Match \$750,000  Instered in accordance with the standard maintained in access and must to operate and maintain the standard maintained in the standard maintained	VDOT's Localicordance with \ follow the proces of facility as consecution of this a responsible for OT processing infa, this project ing Fiscal Years 50,000 VDOT)	y Administered /DOTs: edures set forth structed. Shoul greement, to n any additional I SERP (if apple must be initiate	project Speci Projects Mant Urban in In the Guide to d the design fe nake restitution funding in exce cable) and insp	ific Funding  Ital  Manual  to the Revenue eatures of the particles of the particles of the particles of the particles of the particles.	Requirement (List Appropriate Sharing Proproject be alter ally or monet \$75 dditional assistance)	opriate Guide gram. red by the Loc arily, as require 0,000 stance may res	ality subsequent to project or of by the Department. (if applicable) suit in additional VDOT charg	(A+B+C+D+E+ \$1,500,000
Revenue Sharing State Match \$750,000  This project shall be admi The project will be constructed to the Department, the local This is a limited funds pro Estimated eligible VDOT In accordance with \$33.1  Revenue Sharing Funds FY 13 - \$1,500,000	Revenue Sharing Local Match \$750,000  Instered in accordance with ucted and maintained in access sharing project and must to operate and maintain the string project. The Locality shall be expenses are based on VIII-23.05 of the Code of Virginatove consist of the follows (\$750,000 Locality and \$750; \$1,000 Locality and \$750; \$1,0	VDOT's Localicordance with \ follow the proces of facility as consecution of this a responsible for OT processing infa, this project ing Fiscal Years 50,000 VDOT)	y Administered /DOTs: edures set forth structed. Shoul greement, to n any additional I SERP (if apple must be initiate	project Speci Projects Mant Urban in In the Guide to d the design fe nake restitution funding in exce cable) and insp	ific Funding  Ital  Manual  to the Revenue eatures of the particles of the particles of the particles of the particles of the particles.	Requirement (List Appropriate Sharing Proproject be alter ally or monet \$75 dditional assistance)	opriate Guide gram. red by the Loc arily, as require 0,000 stance may res	ality subsequent to project or of by the Department. (if applicable) suit in additional VDOT charg	(A+B+C+D+E+ \$1,500,000

Appendix A3										
Project Number:		22-R57	UPC:		2712		Locality:		City of Norfo	
Project Location ZIP+4:	2303-2778		Locality DU	NS# N/A				Locality Ack 23510-2717	dress (incl ZIP+4): 810 Ur	nion Street, Norfolk, VA.
			l					23310-2717		
Project Narrative	es in good at a				1-11-15 AV	<b>要有分别</b>		Hahi, Yir Syri	化水杨素 医乳腺素 医电影	
Cooper										for Committee on the second straining of the second
Construct		vements, ir	ncluding nev	v curb & gut	tter, sidewa	lk, pavemen	t, and drain	iage		
From: Phillip Ave										
Locality Project Manager Co		Heather Rob	inson (757) 66	64-7459						
Department Project Coordi				(757) 925-222	7					
100		l			Project I	Estimates: : )				
		Preliminary	Engineering	Bight of War	y and Utëties	Const	uction	To	tal Estimated Cost	
Estimated Locality Project	t Expenses		\$0	1 -	50	<del>                                      </del>	5,000		\$1,195,000	
Estimated VDOT Projec	~		,000	<del>}</del>	š0		000		\$5,000	
Estimated Total Proje	ct Costs	\$2	,000	1	\$0	\$1,19	8,000	<u> </u>	\$1,200,000	
		er kontroler	oz Sarskok	o de la como	ect Coet and	Reimbures	ment			
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Phase	Estimated P	roject Costs		s type drop down box)		rticipation for s Type	Local Sha	re Amount	(Estimated Cost - Local Share)	Locality {Max. Reimbursement - Est. VDOT Expenses)
Preliminary Engineering	\$2,	000	+	e Sharing		0%		000	\$1,000	- Albibayi
					ļ			0	\$0	
					<u> </u>			i0 i0	\$0 \$0	
Total PE	\$2,	000						000	\$1,000	
Right of Way & Utilities					0	1%		0	\$0	
Tatal DW								0	\$0	
Total RW Construction	<del> </del>	8,000	Revenu	e Sharing	50	0%		,000	\$0 \$599,000	
Odriditation	V1,10	0,000	11070112	o onarang		1%	•••	0	\$0	
Total CN	\$1,19	8,000					\$599	000,	\$599,000	
Total Estimated Cost	\$1,20	0,000	<u> </u>				\$600	0,000	\$600,000	\$595,000
		Total Maxin	num Reimbu	rsement by	VDOT to Lo	cality (Less i	ocal Share	<u> </u>		\$600,000
						s Local Shar				\$595,000
	i i i i i i i i i i i i i i i i i i i				Project F	inancing*	25 (12 State		1967/23/17/1989/23/17 I	
Revenue Sharing	Revenue	Sharing								Aggregate Allocations
State Match	Local									(A+B+C+D+E+F)
\$600,000	\$600	0,000	<u> </u>		.,,,					\$1,200,000
PASSAGE TO THE PASSAGE TO THE PASSAGE TO THE		ing and the second	geografica (action i=**			lije Funding	<b>Б</b> агапагаг			
This project shall be admit	nistered in acc	ordance with					Requireme	nts (2.3.7.2)		
The project will be constr						Manual		opriate Guide	or Manual)	
This project is a Revenue	٠.,		•							
<ul> <li>The Locality will continue of the Department, the loca</li> </ul>									ality subsequent to project co d by the Department.	mpletion without approval
This is a limited funds pro	•			=		, -	\$600		(if applicable)	
11	•					_		_	ult in additional VDOT charge	
<ul> <li>In accordance with §33.1</li> </ul>	-23.05 of the (	Code of Virgini	ia, this project	must be initiate	ed and at least	a portion of the	e funds expen	ded by June 1	9, 2015 or the project may b	e subject to deallocation.
Revenue Sharing Funds	above consist	of the followin	g Fiscal Years	:						
•FY 13 - \$1,200,000	-	-								
<ul> <li>Total project allocation</li> </ul>	s:	\$1,20	00,000	-						
					<del></del>			· · · · · · · · · · · · · · · · · · ·		······································
			_							
Authorized Locality	Official and dat	е	_						Authorized VI	
									Recommendal	ion and Date
			_						Recommendal	ion and Date

roject Location ZIP-			Locality DU					23510-271		
Project Narrative	<b>建筑指的市</b>									
cope: Bicycle	and Pedestria	n Improvem	nents							
rom: 38th Str	eet			"						
o: 46th Ste		Heather Rob	inson (757) 66	4-7459						
epartment Project Cod				(757) 925-222	7					
		And Bereit Williams	THE PLANTS OF	(85.4)670.55.58.49	Drolont C	Silemes:				
**************************************					E Elioleci I	Simales				
Estimated Length D	Jack Programme	<del></del>	Engineering		y and Utilities		ruction	To	otal Estimated Cost	
Estimated Locality Pr Estimated VDOT Pro			5,000 \$0	<u> </u>	\$0 \$0	1	3,000 000		\$398,000 \$2,000	
Estimated Total P		\$45	5,000	<del>•                                      </del>	\$0	-	5,000		\$400,000	
	GENERAL STATE					n martin sassar		S SETTLEMENT AND CHARLES		
· · · · · · · · · · · · · · · · · · ·				Pro)	ect, cost and	i Heimourse	ment-		Maximum Relmbursement	Estimated Reimbursement t
Phase	Estimated I	Project Costs		s type		ticipation for	Local Sha	re Amount	(Estimated Cost - Local	Locality (Max. Reimbursement - Esi
reliminary Engineering	\$45	5,000	· · · · · · · · · · · · · · · · · · ·	<i>drop down box)</i> e Sharing		Type %	\$22	2,500	Share) \$22,500	VDOT Expenses)
,	<b>Y</b>	,,000	11000113	o ontaining		,,,,		50	\$0	
					1			0	\$0	
Total	PE \$45	5,000						50 ,500	\$0 \$22,500	
light of Way & UtEties				****	0.	%		0	\$0	
Total	1115	<u> </u>			<u> </u>			0	\$0	
onstruction		\$0 5,000	Revenue	e Sharing	50	1%		30 7,500	\$0 \$177,500	
					<del> </del>		77.	1000	4127,000	
					0	%		50	\$0	
Total	<del></del>	5,000			0.0	%	\$17	7,500	\$177,500	
	<del></del>	5,000 0,000			0.	%	\$17		——————————————————————————————————————	\$198,000
	\$40	0,000 Totai Maxim	num Relmbu	rsement by	VDOT to Loc	cality (Less I	\$17 \$200 Local Share	7,500 0,000	\$177,500 \$200,000	\$200,000
	\$40	0,000 Totai Maxim	num Reimbu nursement by	rsement by y VDOT to L	VDOT to Loc	cality (Less I	\$17 \$200 Local Share	7,500 0,000	\$177,500 \$200,000	\$200,000
otal Estimated Cost	\$40 Estimated	7,000 Total Maxim Total Reimb	ursement by	y VDOT to L	VDOT to Loc ocality (Less	cality (Less I Local Shar	\$17 \$20 Local Share e and VDOT	7,500 0,000 ) Expenses)	\$177,500 \$200,000	\$200,000
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Revenue Sharing State Match	Estimated  Revenue Local	Total Maxim Total Reimb	ursement by	y VDOT to L	VDOT to Loc ocality (Less	cality (Less I Local Shar	\$17 \$20 Local Share e and VDOT	7,500 0,000 ) Expenses)	\$177,500 \$200,000	\$200,000 \$198,000 Aggregate Allocations (A+B+C+D+E+F)
otal Estimated Cost	Estimated  Revenue Local	Total Maxim Total Reimb	ursement by	y VDOT to L	VDOT to Loc ocality (Less	cality (Less I Local Shar	\$17 \$20 Local Share e and VDOT	7,500 0,000 ) Expenses)	\$177,500 \$200,000	\$200,000 \$198,000 Aggregate Allocations
Revenue Sharing State Match \$200,000	Estimated  Revenue Local \$200	Total Maxim Total Reimb Total Reimb	ursement by	y VDOT to L	VDOT to Loc ocality (Less Project F	cality (Less I Local Share inancing	\$17 \$200 Local Share e and VDOT	7,500 0,000 ) Expenses)	\$177,500 \$200,000	\$200,000 \$198,000 Aggregate Allocations (A+B+C+D+E+F)
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Add sidewalk to Military Highway feeder road from former Grate Steak to Popfar Hall Park    Military Highway Fooder Road   Popfar Hall Park   Military Highway Fooder Road   Popfar Hall Park   Product Table Park   Produc	Project Narrative		rencone de					2032/2015	align skalpitica	EG 8/8/2015/2552	多类似为数字类的数据或为数据类似数
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The project will be constructed and maintained in accordance with VDOTs:  Urban Manual  (List Appropriate Guide or Manual)  This project is a Revenue Sharing project and must follow the procedures set forth in the Guide to the Revenue Sharing Program.  The Locality will continue to operate and maintain the facility as constructed. Should the design features of the project be altered by the Locality subsequent to project completion without approval of the Department, the locality inherently agrees, by execution of this agreement, to make restitution, either physicality or monetarity, as required by the Department.  This is a limited funds project. The Locality shall be responsible for any additional funding in excess of \$300,000 (if applicable)  Estimated eligible VDOT expenses are based on VDOT processing SERP (if applicable) and inspection. Any additional assistance may result in additional VDOT charges.  In accordance with §33.1-23.05 of the Code of Virginia, this project must be initiated and at least a portion of the funds expended by June 19, 2015 or the project may be subject to deallocation.  Revenue Sharing Funds above consist of the following Fiscal Years:  FY 13 - \$600,000 (\$300,000 Locality and \$300,000 VDOT)  Total project allocations:  \$\$500,000\$  Authorized Locality Official and date  Authorized VDOT Official Recommendation and Date				Pr	ogram and p	project Spec	itic Funding	Requireme	nts/## (A)		
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# PROJECT EXECUTIVE SUMMARIES **VDOT FY2013 Revenue Sharing Program**

The City of Norfolk submitted applications to the Virginia Department of Transportation (VDOT) for their FY13 Revenue Sharing program in November 2011. City Council Resolutions supporting each of the five projects below were submitted to VDOT in December 2011 supporting the submitted Revenue Sharing applications. All five projects noted in Table 1 below were approved for Revenue Sharing funding, therefore to initiate the projects and receive the funding from VDOT, a City/State Project Administration Agreement is required.

Table 1: FY13 VDOT Revenue Sharing Program – City of Norfolk Projects

Table 1. TIIS VOOT IN	evenue sharing i rogic	anti City of Nortoik I	Tojects
Project	VDOT FY13 Revenue Sharing	Required Total City Match	Total Funding
Meadowbrook Bridge (on North Shore Road) Improvements	\$750,000	\$750,000	\$1,500,000
Algonquin Bridge (on North Shore Road) Improvements	\$750,000	\$750,000	\$1,500,000
Orange Avenue Street Improvements	\$600,000	\$600,000	\$1,200,000
Killam Avenue (38th St. to 46th St.) Pedestrian and Bicycle Improvements	\$200,000	\$200,000	\$400,000
Military Highway Feeder Road Pedestrian Improvements	\$300,000	\$300,000	\$600,000
Totals:	\$2,600,000	\$2,600,000	\$5,200,000

Totals:

**Project Descriptions:** 

## Meadowbrook Bridge (on North Shore Road) Improvements

This proposed Revenue Sharing Project is for improvements to the Meadowbrook Bridge. The project will improve, rehabilitate, and repair the existing bridge which was originally constructed in 1979. The bridge is 211 feet in length and 33 feet in width and carries two lanes of North Shore Road over a small tributary of the Lafayette River.

#### The project will include:

- addition of a dedicated bike lane on the bridge
- removal of the existing non-compliant timber guardrails and addition of new guardrails in accordance with VDOT Standards
- stabilization of the embankments to improve roadway safety
- elevation of the bridge approaches to improve drainage
- other stormwater improvements, as needed, to reduce flooding

new pavement markings and signage, as needed

Project costs are estimated at \$1,500,000.

The Department of Public Works is requesting \$750,000 in VDOT FY2013 Revenue Sharing funds and proposes to use FY13 Capital Improvement Program and residual funds from previous years in the amount of \$750,000 as the Locality Revenue Sharing match funds.

## Algonquin Bridge (on North Shore Road) Improvements

This proposed Revenue Sharing Project is for improvements to the Algonquin Park Bridge. The project will improve the existing bridge which was originally constructed in 1979. The bridge is 296 feet in length and 33 feet in width and carries two lanes of North Shore Road over a small tributary of the Lafayette River.

The project will include:

- addition of a dedicated bike lane on the bridge
- removal of the existing non-compliant timber guardrails and addition of new guardrails in accordance with VDOT Standards
- elevation of the bridge approaches to improve drainage
- other stormwater improvements, as needed, to reduce flooding
- new pavement markings and signage, as needed

Project costs are estimated at \$1,500,000.

The Department of Public Works is requesting \$750,000 in VDOT FY2013 Revenue Sharing funds and proposes to use FY13 Capital Improvement Program and residual funds from previous years in the amount of \$750,000 as the Locality Revenue Sharing match funds.

# Orange Avenue Street Improvements (Phillip Avenue to 1st View Avenue)

This proposed Revenue Sharing Project is for street and drainage improvements to Orange Avenue between Phillip Avenue and 1<sup>st</sup> View Avenue. Improvements will include new curb and gutter, sidewalk, pavement, and storm water infrastructure. The proposed storm water drainage system will be sized to adequately handle a ten (10) year rain event. The storm water collection system discharges into an existing drainage ditch along the west bound lane of Interstate 64 belonging to the Virginia Department of Transportation

Project costs are estimated at \$1,200,000.

The Department of Public Works is requesting \$600,000 in VDOT FY2013 Revenue Sharing funds and proposes to use FY13 Storm Water Funding in the amount of \$600,000 as the Locality Revenue Sharing match funds.

# Military Highway Feeder Road Pedestrian Improvements

This proposed Revenue Sharing Project is for pedestrian improvements to the feeder road of Military Highway from the former Grate Steak restaurant to the entrance of Poplar Hall Park. The project will provide pedestrian connectivity from Military Highway to the new Tide light rail Military Highway station. The Military Highway Light Rail Station is west of Military Highway and south of Curlew Drive. Pedestrian access to the station from Military Highway ends just south of the Poplar Hall Park entrance. Approximately 850 linear feet of sidewalk, in conjunction with structural supports and ADA ramps, are needed to provide complete pedestrian access from the station located on Curlew Drive to the Military Highway feeder road.

# The project will include:

- Addition of new sidewalk along the feeder road where non-existing
- · Addition of curb/gutter where new sidewalk is installed
- Structural support for new sidewalk, such as a retaining wall or similar structure to support the sidewalk where an existing ditch/ravine is located
- · New pavement markings and signage, as needed

Project costs are estimated at \$ 600,000.

The Department of Public Works is requesting \$300,000 in VDOT FY2013 Revenue Sharing funds and proposes to use FY13 Capital Improvement Funds or residual funds from the Streets Program in the amount of \$300,000 as the Locality Revenue Sharing match funds.

# Killam Avenue Pedestrian and Bicycle Improvements (38<sup>th</sup> Street to 46<sup>th</sup> Street)

This proposed Revenue Sharing Project is for pedestrian and bicycle improvements to Killam Avenue between 38<sup>th</sup> Street and 46<sup>th</sup> Street. The project will add sidewalks, and curb and gutter, in locations where right of way is available and provide new pavement markings to accommodate bicyclists.

#### The project will include:

- New pavement markings and signage to allow for bicycle traffic
- Addition of sidewalk and curb/gutter where feasible within existing right of way
- Associated roadway improvements

Project costs are estimated at \$ 400,000.

The Department of Public Works is requesting \$200,000 in VDOT FY2013 Revenue Sharing funds and proposes to use FY13 Capital Improvement Funds from the Streets Program in the amount of \$200,000 as the Locality Revenue Sharing match funds.

## **Administration:**

The attached Standard Project Administrative Agreement (PAA) will allow the City and the State to proceed with all five of the aforementioned projects. Based on the proposed PAA between VDOT and the City, the City shall act as the agent of VDOT in performing the design and construction phases. Project coordination will be conducted in conjunction with the Virginia Department of Transportation (VDOT) and will be administered in accordance with VDOT's Locally Administered Projects (LAP) Manual, Revenue Sharing Guidelines, and VDOT's Urban Manual.

We are proposing that the PAA be used as proof of funds security and the project payments be made as follows:

- 1) Future consultants/contractors procured under these projects will invoice the City on a monthly basis
- 2) City will pay the bills
- 3) City will invoice VDOT monthly for reimbursement from Urban Funds
- 4) VDOT will reimburse the City within 30 days of receiving City invoice and required documentation

In order for the City to enter in an agreement for a consultant/contractor to perform any services for the subject projects, we must have an Ordinance establishing a funding mechanism to transfer the funds provided by VDOT, and approving the execution of the City/State PAA.

NOTE: All five projects must be initiated and at least a portion of the funds expended by June 19, 2015 or the projects may be subject to de-allocation.